



ATTENDANCE POLICY

While we make every effort to make your access to therapy convenient and accessible, it is imperative that caregivers make every possible effort to have their child at all scheduled therapy appointments. When a child's scheduled appointment time is missed, it has an impact on the child, the therapist, and those that are on our waiting list for services. In fairness to all, we are **strictly enforcing** our attendance policy.

POLICY:

ATTENDANCE TO ALL SCHEDULED VISITS IS EXPECTED

- Cancellations made less than 24 hours in advance will be subject to a \$40 fee. No-shows will also be subject to the \$40 fee.
- Payment of fee must be paid at the next treatment session.
- Arrivals 15 minutes late for the scheduled appointment time are subject to the No-Show/Cancellation policy even if the child is treated for the remaining time available.
- Efforts to re-schedule are encouraged if there is availability.

Please communicate with our front desk regarding any vacations, appointments, or known medical procedures that may impact your attendance so we can make accommodations. We appreciate your efforts in supporting your child's therapy goals.

Parent _____ Date: _____

Witness _____ Date: _____